



Outcomes  
First Group

## Job Description Head of History & Politics

**Role Title:** Head of History & Politics  
**School:** Quinton House School  
**Age Group:** KS3 – KS5  
**Contract:** Full Time / Permanent

### About Quinton House School

Quinton House is a co-educational independent school for ages 2–18. At Quinton we believe in preparing every child for the world that awaits them. We do this by focusing on the timeless fundamentals of character development. For over 80 years we've poured our efforts and expertise into shaping curious, inspired, flexible and resilient young people.

Our ethos is to focus on understanding our students, their interests and their needs to make sure that they have the support and encouragement required to help them shine.

### Role Purpose

The Head of History & Politics provides strategic leadership, vision and management for the teaching of History (GCSE & A Level) and Politics (A Level). The postholder will ensure high-quality teaching and learning, outstanding academic outcomes, and an inspiring, inclusive curriculum that equips students with the knowledge, skills and critical thinking needed for life beyond school.

This is a key middle-leadership role suited to an enthusiastic and forward-thinking educator who can model excellence, support colleagues, and build a culture of curiosity, debate and intellectual ambition.

### Key Responsibilities

#### Leadership & Strategic Development

- Lead the direction and development of the History & Politics department in line with whole-school priorities.
- Establish a clear, coherent vision for both subjects that reflects strong academic standards and modern educational practice.
- Review, refine and oversee schemes of work to ensure progress, challenge and engagement at every stage of learning.
- Promote a department culture of collaboration, professional trust and reflective improvement.

#### Teaching & Learning

- Teach History at GCSE and A Level and Politics at A Level, delivering high-quality lessons that inspire independent thought, analysis and debate.
- Use contemporary pedagogical approaches, including effective digital tools, to enhance learning experiences.
- Differentiate effectively to meet the needs of all learners and ensure excellent progress.





- Encourage students to think critically, engage respectfully with diverse viewpoints and develop strong research, essay-writing and evaluative skills.

### **Assessment & Academic Outcomes**

- Oversee departmental assessment practices, ensuring consistency and rigour across all key stages.
- Monitor pupil progress through data analysis, responding promptly with appropriate interventions where needed.
- Prepare students effectively for internal and external examinations, ensuring high levels of attainment and value-added performance.
- Lead departmental marking moderation and internal quality assurance.

### **Departmental Management**

- Line-manage staff within the department, supporting professional development, teaching quality and performance.
- Organise and chair departmental meetings, sharing best practice and reviewing current approaches.
- Maintain, develop and manage departmental resources, including budgets, textbooks, online platforms and teaching materials.
- Oversee subject-specific policies and ensure compliance with whole-school procedures.

### **Enrichment & Wider Contribution**

- Lead co-curricular opportunities linked to History and Politics, such as:
  - Trips to museums, universities, Parliament or political institutions
  - History or Politics societies
  - Lectures, debates and speaker events
  - Competitions, revision workshops or study clubs
- Contribute actively to the pastoral life of the school as a tutor or in a similar capacity.
- Support whole-school events, initiatives and celebrations.

### **Safeguarding & Professional Conduct**

- Always uphold the highest standards of safeguarding and child protection.
- Adhere fully to school policies, professional expectations and regulatory requirements.
- Maintain accurate records, safeguarding documentation and departmental information.
- Engage in ongoing CPD and remain up to date with developments in History, Politics and educational research.

### **Person Specification**

#### **Essential:**

- Strong academic background in History and Politics
- Ability to teach History at KS3 GCSE & A Level, and Politics at A Level
- Proven teaching excellence and commitment to high standards
- Leadership skills and the ability to inspire colleagues



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- Strong communication, organisation and interpersonal skills
- Commitment to research-informed pedagogy and a data driven approach to student progress
- Experience in departmental or subject leadership
- Continuous professional development in obtaining high teaching standards

### **Desirable:**

- Interest in curriculum innovation and enrichment
- Experience within the independent sector (not essential)
- Ability to teach other subjects at KS3 GCSE and A Level