BLENHEIM SCHOOLS

Job Description

Job Title: 1:1 SEND support Early Years practitioner -Immediate start
Location: Cumnor House School nursery
Function: 1:1
Responsible to: Head of Early Years
Key internal contacts: Pupils and all school staff.
Key external contacts: Key external relationships and parents.

ABOUT THE SCHOOL
At Cumnor House Nursery, we create a fun, vibrant and nurturing environment where every child feels safe, happy and confident to learn, grow and thrive. Our passionate and dedicated team are committed to providing the very best care and support, building strong relationships with children and families throughout their Cumnor journey. We believe in creating a welcoming home-from-home where every child feels valued, supported and encouraged to be their very best.

ABOUT BLENHEIM SCHOOLS
Blenheim Schools is a growing family of innovative, high-quality independent schools committed to enabling outstanding futures for every student. Our ethos centres on truly understanding each child, their talents, character and aspirations by providing a personalised, ambitious education that helps every child to thrive. We deliver a broad, enriching curriculum supported by tailored teaching and exceptional pastoral care. We celebrate individuality, nurture confidence and champion every learner so they can discover their strengths and achieve their potential.
Joining Blenheim Schools means becoming part of a collaborative, forward-thinking community that values creativity, inclusion and professional growth. Our teams are united by a shared belief in the power of education to transform lives and by a commitment to delivering outstanding experiences for students and families.

Job Purpose

This is an exciting opportunity for a passionate individual to support a child with SEND to provide a high standard of physical, emotional, social and intellectual care for children placed in our setting. To give support to other personnel within the setting. To implement the daily routine in the nursery room.

We are looking for a fantastic 1:1 SEND Support Practitioner to join our team and provide dedicated support to a child, helping them to feel secure, included and confident within the setting.

You will work closely with the child, supporting their individual needs and helping them to access learning, play and everyday activities. You will encourage their independence, confidence and development while providing a calm, nurturing and positive environment.

This role would suit someone who has previous SEND experience and genuinely enjoys making a difference to a child's development and wellbeing.

The role is currently available for 3-4 hours per day, or the equivalent of 2 full days per week. There may also be the possibility of extending the role by a further 2 days for the right candidate.

Key Accountabilities

- The care and supervision of the children regarding their physical, emotional and intellectual needs.

- The planning and preparation of activities with the support of the class teacher, to meet the

child's individual needs, liaising with parents and negotiating working targets ensuring effective communication within the nursery.
- Offering all children equal opportunities regarding their religious persuasion, racial origins, gender, disabilities, cultural or linguistic background: in particular, challenging situations where racism or discrimination is displayed.
- Positive management of child's behaviour.
- Providing a good role model for the child and staff within the setting.
- Record and report incidents or accidents.
- Supervision of meals and mealtimes and where appropriate.

Person Specification Essential Skills & Attributes
- Has previous experience working with children with SEND
- Holds a minimum Level 2 qualification in Early Years/Childcare or a relevant area
- Has a Level 3 qualification (desirable)
- Is reliable, punctual and consistent
- Is patient, caring and nurturing
- Can build a strong, positive relationship with the child
- Understands and responds to individual needs
- Is confident working as part of a team
- Has a positive and flexible approach
- Is passionate about helping children reach their full potential

Essential Qualifications
- GCSE, O-Level or equivalent qualifications in Maths and English
    - Holds a minimum Level 2 qualification in Early Years/Childcare or a relevant area
- Willingness to take part in appropriate training and personal and professional development.

Essential Skills
- The ability to plan, deliver and assess the effectiveness of targeted and specialised interventions.
- Have computer literacy for tracking and monitoring and communication purposes.
- Can be patient and flexible to the needs of the student.
- Be able to support student in becoming an independent learner.
- To communicate effectively and professionally with parents and staff as appropriate and maintain positive working relationships.
- Well organised and highly motivated.
- A positive role model for students in the classroom and around school.

Essential Experience
- Have experience working with children with Special Educational Needs in a Early Years setting.
- Knowledge and understanding of how students with specific learning needs learn and have experience with adapting and monitoring practice accordingly.
- Experience working as part of a team to ensure the wellbeing and personal development of students is met.

Key Working Relationships

- Head of Early Years
- Early Years staff
- Teaching and non-teaching colleagues
- Parents and carers
- External suppliers and early years professionals

What we offer

- A welcoming and supportive team environment
- Opportunity of increased hours working across the nursery
- Opportunities for professional development and training
- A rewarding role where you can make a real difference to children's early development
- Supportive leadership and a positive working environment

SAFEGUARDING RESPONSIBILITIES

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

GENERAL

- Ensure awareness that the service operates to agreed budgets and contribute to keeping within these budgets as instructed
- Exercise vigilance in respect of Health and Safety and promptly report all hazards and/or remedying them where appropriate. Undertake all duties in a manner calculated to minimise or avoid unnecessary risks, personally or to others.
- Report issues and/or incidents relating to staff and Service Users that have arisen in the day promptly to the relevant Line Manager or appropriate person
- Operate at all times in accordance with Company policies and procedures, with particular reference to Safeguarding, Child Protection, Whistleblowing, Complaints and Representations and Behaviour Policies.
- Participate in training and take responsibility for personal development.
- Participate in team meetings, supervisions, and annual reviews in accordance with Company policy and the standards set by the Regulatory Body.
- Work to promote the Centre as a valued, professional asset within its community and conduct themselves at all times in a manner that reinforces this image.
- Ensure that all actions are in the interests of the Service Users and the Company.
- To work to and exhibit the values of the Company and maintain standards of behaviour in accordance with Company policies, procedures and practices.
- To carry out any other reasonable and relevant duties as required
- Governance:
- Blenheim Schools is the proprietor of Akeley Wood Nursery and Junior School. As such, Blenheim Schools has the legal responsibility and accountability for ensuring that the school is compliant, demonstrating the highest standard of pupil safety, quality of education and effectiveness in all areas of school life.
- Blenheim Schools do not have governing bodies. However, they all have strong and established

governance arrangements and Heads are line managed by a Chair of Governors.

- Support in leading a school which is entirely compliant and provides a safe learning environment for students and staff ensuring full compliance with legislation, regulations, safeguarding policies, procedures and code of conduct.
- Safeguarding and Health & Safety governance visits are held at each school to evaluate their quality for protection for our children. During these visits, the reviewer will speak with the Head, Designated Safeguarding Lead, Educational Visits Coordinator and other staff, as well as always talking to groups of children.

· To be signed and dated by employee:
· Signed: .....
· Name (print): .....
· Date: .....