



Role Profile: Key Stage 1 and 2 Teacher

Location: Hendon Preparatory School

Function: Teacher

Reporting to: Senior Leadership Team

Hendon Prep is a small independent day school and preschool in north London for girls and boys aged 3–11. We are an inclusive and welcoming community where every child is known, valued and supported to thrive. Our school celebrates diversity, prioritises wellbeing, and inspires academic ambition through a culture of mutual respect and shared purpose. At Hendon Prep, we recognise and develop the potential in every child. Pupils are curious, engaged and eager to embrace new ideas, benefiting from teaching that encourages them to think deeply, challenge themselves, and grow as confident, independent learners.

Role purpose

Hendon Preparatory School is seeking an outstanding and enthusiastic Key Stage 1 and 2 Teacher to join our dedicated team. We are looking for a passionate educator who can inspire pupils, deliver high-quality teaching across the primary curriculum, within a nurturing and ambitious school environment.

Core Purpose

- Deliver engaging, creative and high-quality lessons across Key Stage 1 and Key Stage 2.
- Support pupils to achieve excellent academic progress while promoting confidence, independence and resilience.
- Create an inclusive classroom environment where every child is encouraged to flourish.
- Contribute positively to the wider life and continued success of the school.

Key Responsibilities

Teaching and Learning

- Plan and deliver high-quality lessons that inspire and challenge pupils.
- Teach a broad and balanced curriculum in line with school expectations and national requirements.
- Differentiate effectively to meet the needs of all learners.
- Assess, monitor and track pupil progress, using data to inform teaching and interventions.





- Provide timely and constructive feedback to support pupil achievement.
- Maintain high expectations for behaviour, presentation and academic standards.
- Work collaboratively with colleagues to ensure consistency and excellence across the curriculum.

Curriculum and Enrichment

- Contribute to the development and enhancement of the curriculum.
- Organise and support educational visits, themed learning days and enrichment activities.
- Lead or contribute to extracurricular clubs and activities.
- Promote pupils' curiosity, creativity and enjoyment of learning.
- Support school events, performances, assemblies and wider community activities.

Pastoral Responsibilities

- Foster a caring, supportive and inclusive classroom culture.
- Promote pupils' wellbeing, resilience and positive behaviour.
- Build strong relationships with pupils, parents and colleagues.
- Act as a positive role model and uphold the school's values and ethos.

Communication and Partnership

- Maintain effective communication with parents regarding pupil progress and wellbeing.
- Attend parents' evenings, meetings and school events as required.
- Work closely with colleagues, support staff and school leaders to ensure the best outcomes for pupils.
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Safeguarding

- Uphold all safeguarding and child protection policies and procedures.
- Report concerns promptly and appropriately.
- Engage fully in safeguarding training and maintain a vigilant approach to pupil welfare.

Essential Skills and Qualities





- Experience teaching in Key Stage 1 and/or Key Stage 2.
- Strong understanding of the primary curriculum and effective teaching practices.
- Excellent classroom management and behaviour-management skills.
- Ability to inspire, motivate and challenge young learners.
- Strong organisational, communication and interpersonal skills.
- Commitment to high standards of teaching, learning and pupil achievement.
- Warm, caring and approachable manner.
- Ability to work collaboratively as part of a team.
- Adaptable, positive and proactive approach with a good sense of humour.

Key Stakeholders you'll be working with

- Internal: Pupils and all school staff.
- Blenheim Schools: Colleagues across Blenheim schools.
- External: Key external relationships and parents.

Governance:

- Blenheim Schools is the proprietor of Hendon Preparatory School. As such, Blenheim Schools has the legal responsibility and accountability for ensuring that the school is compliant, demonstrating the highest standard of pupil safety, quality of education and effectiveness in all areas of school life.
- Blenheim Schools do not have governing bodies. However, they all have strong and established governance arrangements and Heads are line managed by a Chair of Governors.
- Support in leading a school which is entirely compliant and provides a safe learning environment for students and staff ensuring full compliance with legislation, regulations, safeguarding policies, procedures and code of conduct.
- Safeguarding and Health & Safety governance visits are held at each school to evaluate their quality for protection for our children. During these visits, the reviewer will speak with the Head, Designated Safeguarding Lead, Educational Visits Coordinator and other staff, as well as always talking to groups of children.

- **To be signed and dated by employee:**
- **Signed:**
- **Name (print):**
- **Date:**

